

<p style="text-align: center;">CORNER BROOK REGIONAL HIGH School Council Meeting</p>
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The regular meeting of the CBRH School Council was held on Monday, November 23rd, 2009 at 7:00 p.m. with the members in attendance.

Elaine Huxter, Chair
Mary Marshall, Co-Chair
Vaughn Granter, Principal
Shelly Quigley, Secretary
Molly Noseworthy, Student Council
Michelle Hamlyn
Robert Murphy
Jerry Hicks
Kelly Anne Pelley
Doris Bellows
Dennis Ezekiel
Anna Marie Alteen
Gary Parsons
Debbie Winsor
Carl King
Gerald Ford
Mike Fleming
Jo-Anne McCarthy
Katrina M. Basha
Joanne Philipott
Cliff Squires
Ron Wall

Regrets: Jerry Scott
Chris Rogers
Jon Pike, Student Council
Pauline Dingwell
Mary Carew
Derek Tilley
Sandy Specker

Welcome and Call to Order

Elaine Huxter called the meeting to order at 7:02 p.m. and welcomed attending members. She then introduced and welcomed to council the student council representatives, Molly Noseworthy and Jon Pike. Jon Pike sent regrets as he was unable to attend due to previous commitments.

Approval of Minutes

The minutes of the meeting held Monday, October 19th were previously distributed for the review of members and no errors or omissions were identified. A motion by Debbie Winsor was made that the minutes be adopted as tabled. Seconded by Michelle Hamlyn. All in favor. Carried.

Correspondence

Elaine advised that she had no correspondence and then asked Vaughn Granter if he had any new correspondence to report in which he replied, none.

Old Business/Business Arising

- (i) **Pet Transfer** - Vaughn advised that the committee is in place and teacher sponsor is Ms. Bugden. They will incorporate the Pet Transfer along with the SPCA Shelter into their agenda. They will be holding regular meetings with a meeting scheduled for next week.
- (ii) **K-12 Planet** - Elaine inquired to the status of the K-12 Planet. Vaughn advised that there has been improvement and that upgraded e-mails have gone out regarding Homework Portal which had been put into place because of H1N1. (**User ID:** Student **Password:** Homework) This is going to remain active even though student absenteeism is down considerably. It continues to be updated by teachers on a regular basis for student accessibility. Vaughn also commented that Government will be purchasing a new program replacing K-12 planet that will show student information from Kindergarten to grade 12, this program is already in place in some provinces, however, he was not sure when we would be receiving it.
- (iii) **H1N1 – Update** - Vaughn advised that inoculation against H1N1 started today, November 23rd with approximately 20 staff from Western Health administering the vaccine. They advised him that they could possibly be finished by noon tomorrow. Teachers have been vaccinated as well. There has been approximately a 90% range of students receiving the vaccine. Absenteeism peaked at 300 during the outbreak, went down gradually to between 160-180 and now they are 75-80 which is around normal.
- (iv) **Graduation 2010** – No meeting yet. Vaughn spoke with Ms. Skinner and Mr. Hann both teacher sponsors and hopefully there will be a meeting after Christmas or before if at all possible.

Review of Progress of School Council Goals

1. **International Travel Policy:** Vaughn passed around a **draft** of the policy and suggested that members of council read and email comments to him to discuss at next meeting. In turn it then can be put together for a final draft. Vaughn briefly covered the document and development of a form to go with this package was suggested. Vaughn also suggested that after travel a report be submitted outlining any concerns or changes that can be made to improve International Travel Policy. Also, it was suggested by Mary Marshall that attention to fundraising be in the policy. Vaughn advised that all International travel needs to go to reputable tours i.e.; EF Tours, Explorian Tours. Mike Fleming asked that clarification be given regarding insurance coverage and that any forms should be attached to an appendix with the policy.
2. **Legacy Committee:** Vaughn advised council that it was decided that all the memorabilia pertaining to both schools would be packaged and brought to CBRH that way it can be sorted and prioritized. They will be arranging to have the banners and pictures displayed as soon as possible. Joanne Philpott raised the question of dedication for two rooms. One dedicated to Regina and one to Herdman. This had been previously approved, however, nothing has been done to date. Vaughn suggested that two plaques be purchased or somehow donated (8 ½ x 10) one ***The Regina Learning Resource Centre and the other William Herdman Hall***. It was suggested by Doris Bellows that maybe we could have the dedication ceremony on the one year anniversary of our new school. Elaine asked for members to join the Legacy Committee. Joanne Philpott will continue as chair with Michelle Hamlyn, Debbie Winsor, Vaughn Granter, and Elaine Huxter as members.
3. **Protocol to monitor Athletic Policy and Fundraising Policy:** Suggestion was made to make arrangements to have some reporting done on fundraising and the Athletic Policy by the coaches and fundraising representative to school council. It was suggested that the Chair (Elaine) email Vaughn making a formal request to the Principal to obtain feedback. Ron Wall asked about development of a form outlining fundraising requests. Vaughn advised that this is already ongoing.
4. **Monitoring of student achievement by review of data with teachers, school development plan, etc.:** Vaughn sent out data by e-mail along with the Development Plan. This is to be reviewed and put on the agenda for next meeting. It was noted that Assessment and Achievement are high on the priority list. Elaine asked Vaughn if they review the Development Plan on a

regular basis with regards to their Action Plans. Vaughn advised yes they do review regularly, so they can see how close they are in attaining the goals set out in their plans. Elaine noted that the Website still needs to have the school council minutes added and the members names should also be shown as to enable parents to make contact with any concerns they may have. Also, it would be nice if there was a District page.

5. **Alumnus of the Year Committee and Terms of Reference:** Vaughn made point of stating that the Alumnus need not necessarily be someone who graduated twenty years ago. It can someone who graduated a year or two ago and has made major achievements in the Community or elsewhere in their lives. Joanne Philpott and Anna Marie Alteen agreed to head up the Alumnus of the Year Committee and report back to Council.
6. **Scholarship Committee :** Elaine suggested that a list of all scholarships for CBRH be made available on the Website. Vaughn advised that Steve Barrett sits on the Scholarship Committee and that Debbie Lindal should have an up to date list. Debbie is very hands on with this issue. Vaughn will ask to have the scholarship list made available. Kelly-Anne Pelley, Elaine Huxter, Dennis Ezekiel, Ron Wall will head up a Sub-Committee to promote new scholarships.

New Business

1. **Fundraising Request Applications:** Vaughn reported that there were none.
2. **Homework Portal:** Subject earlier addressed under Old Business- K-12 Planet
3. **School Article for Western Star:** Elaine suggested putting an article regularly in the Western Star reporting on the school. It appears that a number of schools are represented and it would be nice to have our school represented. Vaughn asked Molly Noseworthy if she would bring it to School Council and report back.

Other Business – around the table

Joanne Philpott inquired as to whether or not they were still looking at purchasing a piece of art work depicting the history and the combining of both schools to be displayed outside the school. There had been discussions last year but nothing transpired. Vaughn asked what something like that would cost and Joanne said depending on how you commission it, approximately 3,000 to 4,000. A number of members had mixed feelings about it as they felt that the Legacy Committee would through its memorabilia represent this. Others felt that we should focus on the new school

and moving ahead. It was suggested by Robert Murphy that something like that could be done within the school through our own Art Department . Vaughn suggested that he would bring it to the Art Department and maybe we could keep it internal if it were to go ahead.

Next Meeting

Date of next meeting will be our Christmas gathering to include dinner. Tentative date will be December 14th or if not available December 13th .

Adjournment

A motion by Molly Noseworthy to adjourn the meeting at 8:10 p.m. was taken. Seconded by Ron Murphy.